

# Level 3 Diploma for Paralegal Technicians

## Sample MCQs

### Unit 2: Introduction to Professional Conduct for Paralegals

**1. What is the maximum fine for failing to comply with the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017?**

- A. £5,000
- B. £50,000
- C. £100,000
- D. Unlimited

**Correct answer: D**

**2. Bob is meeting a 95-year-old client for the first time. What should he NOT do?**

- A. Take detailed notes.
- B. Assume that the client is unable to make their own decisions.
- C. Meet the client alone.
- D. Read the client file

**Correct answer: B**

### Unit 3: Introduction to the Law of Contract

**1. Which of the following tests is used to decide whether an exclusion clause has been incorporated into a contract?**

- A. Previous dealings between the parties
- B. Fitness for purpose
- C. The business efficacy test
- D. The officious bystander test

**Correct answer: A**

**2. Which of the following contracts must be in writing?**

- A. Contracts of employment
- B. Contracts for mobile phones
- C. Contracts between commercial organisations
- D. Contracts for the sale of land

**Correct answer: D**

## Unit 4: Introduction to Litigation and Dispute Resolution

**1. Taiwo is bringing a claim against Jane for breach of contract. Taiwo offered to mediate on five separate occasions: two before proceedings were issued and three times while proceedings were ongoing. On one occasion Jane wrote back refusing mediation but on the others Jane ignored the invitations. Judgment, including the full value of Taiwo's claim, has now been given in Taiwo's favour. Which of the following statements best describes how the courts will deal with Jane's refusal to engage with mediation:**

- A. The court will order Jane to pay Taiwo's costs as well as her own as Jane lost the case
- B. As Jane did attempt to engage with mediation, she will only have to pay a proportion of the costs
- C. The court will order Jane to pay all Taiwo's legal costs as a sanction on Jane for not engaging with mediation
- D. The court will order Jane to pay some of Taiwo's legal costs for not engaging with mediation

**Correct answer: D**

**2. The standard of proof and the burden of proof in civil cases:**

- A. Are the same – beyond all reasonable doubt
- B. Is beyond all reasonable doubt and on the defendant to prove
- C. Is on the balance of probabilities and on the party making the claim to prove
- D. None of the above

**Correct answer: C**